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CARROLL COUNTY CPMT

MEETING AGENDA

APRIL 17, 2018 - 9:00AM
CCDSS CONFERENCE ROOM

- 1) CALL TO ORDER, DECLARATION OF QUORUM
- 2) CHAIRMAN'S ANNOUNCEMENTS
- 3) MINUTES OF MARCH 20, 2018 MEETING
- 4) FINANCIAL REPORT AND POOL FUND REIMBURSEMENTS
- 5) CSA COORDINATOR'S REPORT
- 6) CLOSED SESSION, CASE PRESENTATIONS
- 7) CASE EXPENDITURE APPROVALS/DENALS
- 8) TEAM MEMBERS TIME
- 9) SCHEDULING OF THE NEXT CPMT MEETING
- 10) ADJOURNMENT

CARROLL COUNTY CPMT
Minutes
March 20, 2018

The Carroll County Community Policy & Management Team (CPMT) met on March 20, 2018 in the Board of Supervisors Meeting Room in Hillsville, Virginia. Members present for the meeting included: Steve Truitt (Carroll County Administrator), Doug Garvey for Rob Hiatt (27th Circuit Court CSU), Laura Goad (Carroll County Public Schools/ CPMT Secretary), Angela Shupe (Mount Rogers CSB/CPMT Vice Chair), Vicky Richardson (Carroll County Health Dept.), and Teresa Hodges Isom (Carroll County DSS Director/CPMT Chair). Members absent were Trent Staton (Family Preservation Services, Inc.), Robbie McCraw (Carroll County Board of Supervisors), and April Surratt (Parent Representative).

Jacqueline Roberts (CSA Coordinator) was also in attendance.

Teresa Isom, Chair, called the meeting to order at 9:06 a.m. Ms. Isom requested additional funds from the Carroll County Board of Supervisors at the March meeting. She also provided a case example for their understanding. The funds were approved. DSS is currently interviewing for another worker.

Upon a motion made by Mr. Truitt, seconded by Ms. Shupe, the minutes of the February 20, 2018 CPMT meeting were approved by voice vote.

A motion was made by Mr. Truitt to approve the Fund Balance and pool reimbursement report as presented. Ms. Shupe seconded, and this motion was approved by voice vote.

Ms. Roberts reviewed the case statistics and total encumbrances/expenses to date. Ms. Roberts reminded the team that the CSA state conference will be held in Roanoke on April 30- May 2, 2018. She shared that our audit/self-assessment (done every 3 years) is due by April 30, 2018. PRIDE training for local foster homes starts on April 23, 2018. There are currently 13 local home placements.

Ms. Isom made the following motion: "Pursuant to Section 2.2 – 3711 (A) of the Code of Virginia, I move that the Carroll County Policy and Management Team convene a closed meeting for the purpose of discussion with the Family Assessment and Planning Team representative regarding case presentations exempted from open session as authorized by Section 2.2 – 3711 (A) (1) of the Code of Virginia". This motion was seconded by Ms. Richardson and approved by voice vote at 9:19 a.m.

Ms. Roberts was present during the entire closed session and presented recommendations from the March 15, 2018 FAPT meeting.

Ms. Isom made the following motion: "I move that the CPMT return to open session and also that a certification be approved stating the Carroll County Community and Policy Management team while in closed session discussed only public business matters lawfully exempted from open meeting requirements as previously stated in Virginia Law and that only such matters as were identified in the motion convening the closed meeting were heard, discussed or considered." This motion was seconded by Mr. Garvey and approved by the following votes: AYES 6, NAYES 0. The CPMT returned to open session at 10:11 a. m.

Upon a motion made by Mr. Truitt, seconded by Ms. Isom, the CPMT voted to accept FAPT recommendations and approve cases from March 8, 2018 including non-mandated cases (#6, 7, 9, 10 and 11). For case #10, Ms. Roberts is following up with Medicaid worker.

Mr. Garvey complemented Ms. Isom on the movement in cases and toward more local foster homes. Angela Shupe announced that Debbie Frost will be moving to Substance Abuse case management for 16-25 year olds. April Lundy has been hired to take on the mental health case management of Debbie's former clients.

The next meeting of the CPMT will be on Tuesday, April 17, 2018 at 9 a. m.

Upon consensus of the group, Ms. Isom adjourned the meeting at 10:28 a.m.

Laura Goad
Secretary

1. CSA cases effective 03-31-17 -

79 open CSA cases

56 foster care -

21 - Therapeutic foster care placement

1 - Independent Living Program

10 - Residential Placement

12 - Locally approved foster home

3 - Fostering Futures Program

3- Detention

2- Trial Home Placement

17 - Community Based Services

6- Special Education Placements presented by Carroll County School

2 - Private Day School placements

4 - Residential placements

CSA Expenditure -

2017/2018 fiscal year

July 1, 2017 thru February 28, 2018 - \$1,656,760.77

2016/2017 fiscal year

July 1, 2016 thru February 28, 2017 - \$1,338,269.12

2015/2016 fiscal year

July 1, 2015 thru February 28, 2016 - \$1,243,149.21

2014/2015 fiscal year

July 1, 2014 thru February 28, 2015 - \$1,171,451.70

2013/2014 fiscal year

July 1, 2013 thru February 28, 2014 - \$961,709.81

\$264,640.40 was put back into CSA funding for unfiled vendor invoices and/or unused services

37 - Receiving Adoption Subsidy

8 - Foster Care cases currently in the adoption process

CARROLL COUNTY
 CSA FUND BALANCE
 CHILDREN'S SERVICE ACT (CSA)

FUND NAME	REVISED BUDGET	EXPENDITURES	FUND BALANCE	ENCUMBRANCES	FUND BALANCE	UNAPPROVED CREDIT AUTHORIZATIONS & POSOS	ADJUSTED FUND BALANCE
C18 CSA MANDATED 17/18 ASSIST	20,000.00	21,307.33	(1,307.33)	0.00	(1,307.33)	0.00	(1,307.33)
C18 CSA MANDATED 17/18 POS	2,388,816.00	1,641,666.81	747,149.19	920,635.89	(173,486.70)	143,881.63	(317,368.33)
C18 CSA NON-MANDATED 17/18 POS	22,749.00	2,970.00	19,779.00	805.80	18,973.20	0.00	18,973.20
	2,431,565.00	1,665,944.14	765,620.86	921,441.69	(155,820.83)	143,881.63	(299,702.46)

CSA FY 18 - POOL REIMBURSEMENT REQUEST REPORT—PART 1

DATE: April 03, 2018	FOR PERIOD ENDING: March 31, 2018 Report ID: 29254
LOCALITY: Carroll -FIPS 35	Contact Peerson: Lynn Ogle Phone Number:276-730-3130

PART 1 - EXPENDITURE DESCRIPTION

EXPENDITURE DESCRIPTION	LOCAL MATCH RATE (a)	GROSS TOTAL EXPENDITURES THIS PERIOD (b)	EXPENDITURE REFUNDS THIS PERIOD (c)	NET TOTAL EXPENDITURES (b minus c) (d)	LOCAL MATCH (a x d) (e)	STATE MATCH (d-e) (f)
1. CONGREGATE CARE / MANDATED AND NON-MANDATED RESIDENTIAL SERVICES						
1a. Foster Care - IV-E children in Licensed Residential Congregate Care; pool expenditures for costs not covered by IV-E (i.e., non room-and-board)	\$0.3637	\$2,114.00	\$0.00	\$2,114.00	\$768.86	\$1,345.14
1b. Foster Care - all others in Licensed Residential Congregate Care	\$0.3637	\$34,969.50	\$0.00	\$34,969.50	\$12,718.41	\$22,251.09
1c. Residential Congregate Care -CSA Parental Agreements ; DSS Noncustodial Agreements	\$0.3637	\$7,124.40	\$0.00	\$7,124.40	\$2,591.14	\$4,533.26
1d. Non-Mandated Services/Residential/Congregate	\$0.3637	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
1e. Educational Services - Congregate Care	\$0.2910	\$62,659.85	\$0.00	\$62,659.85	\$18,234.02	\$44,425.83
2. OTHER MANDATED SERVICES						
2a. Treatment Foster Care - IV-E	\$0.2910	\$43,458.09	\$2,016.00	\$41,442.09	\$12,059.65	\$29,382.44
2a.1 Treatment Foster Care	\$0.2910	\$18,650.51	\$514.49	\$18,136.02	\$5,277.58	\$12,858.44
2a.2 Treatment Foster Care - CSA Parental Agreements ; DSS Noncustodial Agreements	\$0.2910	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2b. Specialized Foster Care - IV-E ; Community Based Services	\$0.2910	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2b.1 Specialized Foster Care	\$0.2910	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2c. Family Foster Care - IV-E ; Community Based Services	\$0.1455	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2d. Family Foster Care Maintenance only	\$0.2910	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00

2e.	Family Foster Care - Children receiving maintenance and basic activities payments; independent living stipend/arrangements	\$0.2910	\$10,751.00	\$1,521.40	\$9,229.60	\$2,685.81	\$6,543.79
2f.	Community - Based Services	\$0.1455	\$21,229.77	\$567.00	\$20,662.77	\$3,006.43	\$17,656.34
2f.1	Community Transition Services - Direct Family Services to Transition from Residential to Community	\$0.1455	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2g.	Special Education Private Day Placement	\$0.2910	\$20,888.00	\$0.00	\$20,888.00	\$6,078.41	\$14,809.59
2h.	Wrap-Around Services for Students With Disabilities	\$0.2910	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
2i.	Psychiatric Hospitals/Crisis Stabilization Units	\$0.2910	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
3.	Non-Mandated Services/Community-Based	\$0.1455	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
4.	GRAND TOTALS: (Sum of categories 1 through 3)		\$221,845.12	\$4,618.89	\$217,226.23	\$63,420.32	\$153,805.91

CSA FY 18 - POOL REIMBURSEMENT REQUEST REPORT—PART 2		
PART 2 - EXPENDITURE REFUND DESCRIPTION		
Information regarding total expenditure refunds reported in Part 1, Line 4(c).		
EXPENDITURE REFUND DESCRIPTION	CDDE	AMOUNT
Vendor Refunds and Payment Cancellations	010	\$4,087.40
Parental Co-Payments	020	\$0.00
Payments made on behalf of the child (ex: SSA, SSI, VA benefits, &##133;)	030	\$0.00
Child Support Collections through DCSE	040	\$531.49
Pool prior-reported expenditures re-claimed under IV-E	050	\$0.00
Other: #getforminfo.COMMENTS#	090	\$0.00
TOTAL REFUNDS : Note: This total must agree with the GRAND TDOTAL of all expenditure refunds Part 1, Line 4, Col (c).		\$4,618.89
<p>The expenditures and refunds reported herein were incurred in accordance with provisions of the Comprehensive Services Act, and have not been reported on a previous claim. Documentation is maintained to support the expenditure and refund amounts reported, and to demonstrate that each expenditure and refund was made on behalf of a specific child (or list of specific children) and complies with the CSA Manual, COV and Appropriation Act requirements including utilization management and FAPT criteria.</p>		